

APPROVED

Sacramento Dharma Center Board Meeting Minutes

Via Zoom Meeting Platform

Wednesday, April 8, 2020, 6:45-8:30 p.m.

Present: Kenny Bender, Barbara Colton, Joe Countryman, Bob Jenne, Jay Nair, Angela Scarlett, Larry Smith, Diane Wilde. Absent: Sue Taylor.

Closure due to Novel Coronavirus

--Sacramento Dharma Center is closed through April 30, 2020.

Reports from Sanghas

Sacramento Buddhist Meditation Group (SBMG)

--SBMG shut down their in-person meetings on March 1st. Their Sunday meetings on Zoom are going well.

--Revenue has dropped precipitously, but they have a substantial reserve. Assumption is that they will be able to resume in a couple of months.

Sacramento Insight Meditation (SIM)

--SIM is doing Zoom meetings on Thursdays now. One plus is that older people who once attended but could no longer drive at night are able to attend again.

--SIM is financially okay due to their significant reserve. Also, they have it set up so that Zoom participants are able to donate online during the meetings.

Valley Streams Zen Sangha (VSZS)

--VSZS is also meeting on Monday nights through Zoom. More people are attending than before because they don't have to make the drive.

Minutes

VOTE: The Board approved the minutes of the March 11, 2020 Sacramento Dharma Center (SDC) Board meeting.

Executive Committee Report

--SDC will continue to pay the gardeners and cleaners. They are continuing to work and are being asked to do more (and will receive more compensation for doing so). Linda is handling the revised contracts with Rafael and Ivonne.

--Executive feels that SDC's security needs are being handled sufficiently during the closure. The building has an alarm and several people are doing visual checks a couple times a week.

--Executive is interested in investing in video equipment in the Meditation Hall so that the sanghas can continue to use Zoom after reopening if they so choose. It is something to discuss with the sanghas later. Larry has agreed to contact experts and lay the groundwork for a video system that could be ready to go once the building is reopened.

--The new dishwasher was installed and works well. Jim Hare, Karen Hamilton, and Linda Dekker went and picked it out. Linda was there for the installation.

--The solar panel campaign has been put in abeyance for a while because of the virus situation.

Building and Grounds Report

--SDC signed a contract with KLM Roofing. They are scheduled to start in June. They won't know about how much dry rot damage there is till the old shingles are torn off. Repairs might be in the \$5,000 range— if necessary, SDC could tap its reserves to pay.

--Bob has been adjusting the sprinklers. The plants look pretty good.

--Bob will continue to do electrical work for a dimmer switch in the Meditation Hall.

--Volunteers will be given the opportunity to come out individually and do yard work.

--SDC now has a blow torch device to kill weeds.

--Bob cleaned out and organized the Tuff Shed; tools are now accessible.

Scheduling

--Because of the virus, there have been several cancellations and rescheduling requests.

--Jay expressed a concern that SDC attendance and income will go down after reopening.

Treasurer's Report

--Larry presented and reviewed SDC financial reports for March 2020 and the SDC Annual Report— 2019.

--At the end of March, Board-authorized operation reserves stood at \$38,880 and non-earmarked cash on hand was \$26,699.81. Earmarked funds held for a Susan Orr memorial were \$9,593; and \$24,126 were being held for reroofing and installing solar panels on the shingled roof.

--The Profit and Loss Report (accrual method) shows total monthly income for March was \$31,542.79 and total expenses were \$6,012.97; net income was \$25,529.82 [Note: cash-basis accounting would show an additional regular expense of \$1,246.72 in March for payment of mortgage principal.]

VOTE: The Board approved the March 2020 financial reports.

VOTE: The Board approved the Sacramento Dharma Center Annual Report—2019. The SDC six-month operating reserve will be increased from \$38,880 to \$39,216 to reflect actual expenses. The SDC Budget-- 2020 (Exhibit D) was developed by Larry, Barbara, and Linda.

Mortgage Refinancing

--Larry is looking into whether SDC can refinance. He is in contact with a local bank that offers a 25-year fixed-rate loan without a balloon payment. Monthly payments would be lower. He'll report back at next SDC Board meeting.

Diamond Light Sangha Rental Request

--There is no update; Diamond Light has not made any decision yet. SDC will wait to hear from them.

Newsletter

--It is time to send an update out about the closure (still on).

--Diane would like a fundraising request for the sanghas and SDC in the newsletter given that many people have received government stimulus funds and are looking for non-profits to donate to.

Minutes written by Kenny Bender, SDC Secretary